

**Expanded Learning Opportunities
Program Plan Guide**

**EXPANDED LEARNING OPPORTUNITIES
PROGRAM PLAN GUIDE**

Prepared by:
Expanded Learning Division

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**This Program Plan Template Guide is required by California *Education Code (EC)*
Section 46120(b)(2)**

**Note: This cover page is an example, programs are free to use their own logos
and the name of their program.**

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Name of Local Educational Agency and Expanded Learning Opportunities Program Site(s)

Local Educational Agency (LEA) Name: Palo Verde Unified School District
Contact Name: Tracie Kern
Contact Email: tracie.kern@pvusd.us
Contact Phone: 760-922-4164

Instructions: Please list the school sites that your LEA selected to operate the Expanded Learning Opportunities Program (ELO-P). Add additional rows as needed.

1. Felix J. Appleby (Summer ELOP Session)
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Purpose

This template will aid LEAs in the development of a program plan as required by *EC* Section 46120(b)(2). In this program plan, LEAs will describe program activities that support the whole child, and students' Social and Emotional Learning (SEL) and development.

Definitions

"Expanded learning" means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning

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experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year. (*EC* Section 8482.1[a])

“Expanded learning opportunities” has the same meaning as “expanded learning” as defined in *EC* Section 8482.1. “Expanded learning opportunities” does not mean an extension of instructional time, but rather, opportunities to engage pupils in enrichment, play, nutrition, and other developmentally appropriate activities. (*EC* Section 46120[e][1])

Instructions

This Program Plan needs to be approved by the LEA’s Governing Board in a public meeting and posted on the LEA’s website.

The program plan template guide is considered a living document that is periodically reviewed and adjusted to reflect the needs of the community, updates in the law, and to provide continuous improvement in the development of an effective ELO-P.

The LEA is responsible for creating, reviewing, and updating the program plan every three years in accordance with *EC* Section 8482.3(g)(1). LEAs are encouraged to work collaboratively with partners and staff to develop and review the program plan. The LEA is responsible for the plan and the oversight of any community partners or subcontractors. The LEA should include any partners in the development and review of the plan. It is recommended that the plan be reviewed annually.

The Expanded Learning Division adopted the *Quality Standards for Expanded Learning in California* (Quality Standards) and introduced requirements for Continuous Quality Improvement (CQI) to help programs engage in reflection and be intentional about program management practices and activities delivered to students. To create the program plan, provide a narrative description in response to the prompts listed under each Quality Standard below. The LEA may customize and include additional prompts, such as describing SEL activities, or refining the plan. In addition to the narrative response, it may be useful to include tables, charts, or other visual representations that contribute to the understanding of the ELO-P. LEAs are encouraged to download and reference the Quality Standards in order to provide ongoing improvements to the program. The Quality Standards can be found on the California Department of Education’s (CDE) Quality Standards and CQI web page, located at <https://www.cde.ca.gov/ls/ex/qualstandcqi.asp>.

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1—Safe and Supportive Environment

Describe how the program will provide opportunities for students to experience a safe and supportive environment. Include if the program will be offered on the schoolsite or off campus. If not on site, describe where in the community it will be and how students will be supported to get there.

The 2023 PVUSD ELOP Summer School and Rec Center Program will provide PVUSD elementary students in grades TK/K-8 a safe and supportive educational and enrichment program from 8:00 am - 5:00 pm for 20 days for the 2023 Summer School session. Elementary students enrolled in the 2022-2023 school year in grades TK-7 have access to this program.

Students attending summer school at Felix J. Appleby will participate in the PVUSD summer educational program for core instruction and enrichment activities from 8:00 am - 12:15 pm.

PVUSD Summer School students will have an option to enroll and participate in the Rec Center Program with the City of Blythe from 12:15 - 5:00 pm at the Joe Wine Blythe Recreation Center. The Rec Center program will provide enriching, fun activities that will support the social-emotional health and wellness of our students.

2—Active and Engaged Learning

Describe how the program will provide opportunities for students to experience active and engaged learning that either supports or supplements, but does not duplicate, the instructional day.

The Rec Center Program will provide fun and engaging activities that support positive social interaction and physical fitness activities that promote the overall health and wellness of students. The activities support the instructional program of the PVUSD summer school session by offering diverse well-rounded enrichment opportunities. The expanded learning supports the growth and development of the whole-child.

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3—Skill Building

Describe how the program will provide opportunities for students to experience skill building.

Students will participate in the instructional learning day at school to practice skills taught during the regular school session at their appropriate grade-level and within their zone of proximal development. Summer school will allow for extra instruction with additional student practice on skills in order to achieve proficiency.

The summer school curriculum is structured specifically for summer school and targets key skill development for student engagement in ELA and mathematics with opportunities for enrichment activities in ELA, math, social studies, science and art.

4—Youth Voice and Leadership

Describe how the program will provide opportunities for students to engage in youth voice and leadership.

The afternoon session of the Expanded Learning Opportunities Program will provide a variety of well-rounded activities for students to choose from and participate; as well as allowing student input for consideration of future planning of activities. When appropriate, the activities will also allow for students to have opportunities to participate in leadership roles.

As the program develops, students will have opportunities to provide feedback to the program offerings and have a voice in what activities they are interested in to be considered.

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5—Healthy Choices and Behaviors

Describe how the program will provide opportunities for students to engage in healthy choices and behaviors. Describe how students will be served nutritious meals and/or snacks during the ELO-P hours of programming.

The Summer ELOP Session will provide a healthy breakfast, lunch, and snack through PVUSD nutrition services during the first half of the day and the Rec Center will provide healthy snacks during the afternoon portion of the day. In addition, PVUSD nutrition services department will collaborate with the Rec Center and provide consultation regarding healthy snack choices for our students.

Summer school will implement Positive Behavior Intervention and Supports (PBIS) engaging students with prosocial skill development opportunities.

6—Diversity, Access, and Equity

Describe how the program is designed to address cultural and linguistic diversity and provide opportunities for all students to experience diversity, access, and equity. Describe how the ELO-P will provide access and opportunity for students with disabilities.

The PVUSD 2023 Summer ELOP Session is offered to all elementary students enrolled in the 2022-2023 school year. Announcements will be offered in Spanish and English. Elementary students will have access to the summer school program, and credentialed teachers will use evidence-based curriculum designed for summer accelerated learning meeting the needs of diverse learners. Elementary summer school teachers receive training on the summer accelerated curriculum.

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7—Quality Staff

Describe how the program will provide opportunities for students to engage with quality staff.

The PVUSD summer school session will be staffed with credentialed teachers supported by paraeducators in providing instruction and learning support for students. The teachers are certificated and have experience during the regular school session. The paraeducators have been vetted through the PVUSD requirements for supporting students during their academic day and they also have experience working with students through our regular school day program.

The City of Blythe will provide staffing for the Rec Center Program that have been vetted through the City employment process.

8—Clear Vision, Mission, and Purpose

Describe the program's clear vision, mission, and purpose.

The 2023 PVUSD ELOP Summer School and Rec Center Program will provide a well-rounded education that supports the health and wellness of our students with fun and engaging enrichment opportunities.

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9—Collaborative Partnerships

Describe the program’s collaborative partnerships. Local educational agencies are encouraged to collaborate with non-LEA entities to administer and implement ELO-P programs.

PVUSD is in the process of partnering with the City of Blythe and we are hopeful that the City will provide after school enrichment activities for our summer school students.

10—Continuous Quality Improvement

Describe the program’s Continuous Quality Improvement plan.

The Director of Curriculum and Instruction will meet with the Summer School Principal and the Rec Center Program Coordinator to review the learning program for students; elicit feedback from staff, students and families; and review and reflect on the feedback of the program to plan for improvement efforts for the following summer school ELOP cycle.

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11—Program Management

Describe the plan for program management.

The Summer School portion of the day from 8:00 am - 12:15 pm will be managed by the summer school principal.

The Rec Center portion of the day from 12:15 pm - 5:00 pm will be managed by the City of Blythe program coordinator.

The school principal and the Rec Center coordinator will collaborate and communicate to properly coordinate the program.

General Questions

Existing After School Education and Safety (ASES) and 21st Community Learning Centers (21st CCLC) Elementary and Middle School grantees.

ASES, 21st CCLC Elementary/Middle School, and the ELO-P should be considered a single, comprehensive program. In coordinating all these funding streams to move towards a single program, the expectation is that the most stringent requirements will be adopted for program guidance. If one or both grants are held, please describe how the ELO-P funding will be used to create one comprehensive and universal Expanded Learning Program.

N/A

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Transitional Kindergarten and Kindergarten

Programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1. (EC Section 46120[b][2][D]). Please address the proposed schedule and plan for recruiting and preparing staff to work in the program, including supporting them to understand how to work with younger children. How will the lower pupil-to-staff ratio be maintained? How will the curriculum and program be developmentally-informed to address this younger age group?

Students enrolled as TK and K students for the 2022-2023 school year are provided the opportunity and access to TK and K teachers and paraeducators at a pupil-to-staff ratio of no more than 10 to 1 during the 2023 summer school program. The TK/K students will also have access to the Rec Center program that will have a pupil-to-staff ratio of 10:1.

The Board adopted PVUSD summer school accelerated curriculum used for the summer school portion of the day is designed for the needs of TK/K learners. The credentialed teachers are trained on the developmentally appropriate TK/K curriculum.

Sample Program Schedule

Please submit a sample program schedule that describes how the ELO-P or other fund sources, including the California State Preschool Program for children enrolled in transitional kindergarten or kindergarten, will be combined with the instructional day to create a minimum of nine hours per day of programming (instructional day plus ELO-P or other supports). Also, submit a sample schedule for a minimum nine-hour summer or intersession day.

2023 ELOP Summer School Schedule for PVUSD elementary students at Felix J. Appelby School with credentialed teachers: 8:00 am - 12:15 pm
*includes students enrolled in the 2022-2023 school year as TK/K

2023 ELOP City of Blythe, Rec Center Program for PVUSD elementary students enrolled in the summer school session have access to the Rec Center Program: 12:15 - 5:00 pm *includes students enrolled in the 2022-2023 school year as TK/K

(9 hour ELOP Summer Session day)

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Below are additional legal requirements for the ELO-P. Please ensure your Program Plan meets all of these legal requirements:

EC Section 46120(b)(2):

[LEAs] operating expanded learning opportunities programs may operate a before school component of a program, an after school component of a program, or both the before and after school components of a program, on one or multiple school sites, and shall comply with subdivisions (c), (d), and (g) of Section 8482.3, including the development of a program plan based on the following;

(2) [LEAs] operating expanded learning opportunity programs pursuant to this section may operate a before school component of a program, an after school component of a program, or both the before and after school components of a program, on one or multiple schoolsites, and shall comply with subdivisions (c), (d), and (g) of Section 8482.3, including the development of a program plan based on all of the following:

(A) The department's guidance.

(B) Section 8482.6.

(C) Paragraphs (1) to (9), inclusive, and paragraph (12) of subdivision (c) of Section 8483.3.

(D) Section 8483.4, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1.

EC Section 46120(b)(1)(A):

On schooldays, as described in Section 46100 and Sections 46110 to 46119, inclusive, and days on which school is taught for the purpose of meeting the 175-instructional-day offering as described in Section 11960 of Title 5 of the California Code of Regulations, in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, are no less than nine hours of combined instructional time and expanded learning opportunities per instructional day.

EC Section 46120(b)(1)(B):

For at least 30 nonschooldays, during intersessional periods, no less than nine hours of in-person expanded learning opportunities per day.

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EC Section 46120(b)(3):

[LEAs] shall prioritize services provided pursuant to this section at schoolsites in the lowest income communities, as determined by prior year percentages of pupils eligible for free and reduced-price meals, while maximizing the number of schools and neighborhoods with expanded learning opportunities programs across their attendance area.

EC Section 46120(b)(4):

[LEAs] may serve all pupils, including elementary, middle, and secondary school pupils, in expanded learning opportunity programs provided pursuant to this section.

EC Section 46120(b)(6):

[LEAs] are encouraged to collaborate with community-based organizations and childcare providers, especially those participating in state or federally subsidized childcare programs, to maximize the number of expanded learning opportunities programs offered across their attendance areas.

EC Section 46120(c):

A [LEA] shall be subject to the audit conducted pursuant to Section 41020 to determine compliance with subdivision (b).

EC Section 8482.3(d):

[LEAs] shall agree that snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2.

[LEAs] shall agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (42 United States Code [U.S.C.] Section 1766).

EC Section 8482.6:

Every pupil attending a school operating a program . . . is eligible to participate in the program, subject to program capacity. A program established . . . may charge family fees. Programs that charge family fees shall waive the cost of these fees for pupils who are eligible for free or reduced-price meals, for a child that is a homeless youth, as defined by the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Section 11434a), or for a child who the program knows is in foster care. A program

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that charges family fees shall schedule fees on a sliding scale that considers family income and ability to pay.

EC sections 8483.4 and 46120(b)(2)(D):

The administrator of every program established pursuant to this article shall establish minimum qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the school district. Selection of the program site supervisors shall be subject to the approval of the school site principal. The administrator shall also ensure that the program maintains a pupil-to-staff member ratio of no more than 20 to 1. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1.

EC Section 8482.3(c)(1)(A–B):

Each component of a program established pursuant to this article shall consist of the following two elements:

(A) An educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science.

(B) An educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities.