

PALO VERDE UNIFIED SCHOOL DISTRICT
INTRA-DISTRICT TRANSFER REQUEST

RENEWAL: YES _____ NO _____ FOR SCHOOL YEAR _____

The Palo Verde Unified School District Board of Education permits intra-district transfers of students on a **space available** basis. Parents/Guardians may request consideration for transfer to a school outside of their regular school attendance area by completing this form. **Approval is contingent on available space. Requests for the following school year must be received between March 15 and April 15. Because of the impact of the Class Size Reduction Act, some schools may not have available space.**

PLEASE PRINT

SPECIAL EDUCATION, if so (check one):

_____ Resource (RSP) _____ Special Day Class (SDC) _____ Other

Please Specify Handicapping Condition: _____

Name: _____ Age _____ Grade Level: _____

Parent/Guardian: _____ Phone: _____

Address _____ City _____ State _____ Zip Code _____

School of Residence: _____ Transfer to: _____

Reasons(s) for Transfer: _____

_____ Parent Signature: _____ Date: _____

I understand that the above student may be transferred back to his/her school of residence for any of the following reasons: space not available or unsatisfactory attendance, scholarship or citizenship.

I UNDERSTAND THAT I MUST FURNISH TRANSPORTATION TO AND FROM SCHOOL FOR MY CHILD AND I WILL NOTIFY THE SCHOOL OF ANY CHANGES IN CONDITIONS AFFECTING THIS REQUEST.

This request must be returned to the school or District Office, 825 N. Lovekin Blvd. Intra-District transfer requests will be processed on a random selection. Written notification regarding this request will be mailed to the address above as soon as approval is granted. REQUEST, IF APPROVED, IS FOR ONE SCHOOL YEAR ONLY.

FOR OFFICE USE ONLY

Principal-School of Residence Approval/Denial: _____ Date: _____

Principal-Receiving School Approval/Denial: _____ Date: _____

Superintendent Approval/Denial: _____ Date: _____

Reason for Denial: _____

Comments: _____

White: Superintendent
Yellow: Parent

Pink: Sending School
Goldenrod: Receiving School

Revised: 04/01/21