

MEMORANDUM
OFFICE OF PERSONNEL SERVICES

(IN-HOUSE ONLY)

DISTRICT OPENING: 12/12/23 – 12/19/23
ANNOUNCEMENT OF JOB OPENINGS

CHECK BOX <i>All Applicable</i>	*** SPRING SPORTS POSITIONS ***	STIPEND AMT <i>No employee paid benefits</i>

☐	BASEBALL VARSITY HEAD COACH - BOYS	\$4,157
☐	BASEBALL JUNIOR VARSITY COACH - BOYS	\$3,464
☐	BASEBALL ASSISTANT COACH - BOYS	\$2,771
☐	SOFTBALL VARSITY HEAD COACH – GIRLS	\$4,157
☐	SOFTBALL JUNIOR VARSITY COACH – GIRLS	\$3,464
☐	SOFTBALL ASSISTANT COACH – GIRLS	\$2,771
☐	TRACK VARSITY HEAD COACH – BOYS/GIRLS	\$4,157
☐	TRACK JUNIOR VARSITY COACH – BOYS/GIRLS	\$3,464
☐	TRACK ASSISTANT COACH – BOYS/GIRLS	\$2,771
☐	SWIM COACH – BOYS/GIRLS	\$4,157
☐	ASSISTANT SWIM COACH – BOYS/GIRLS (2)	\$2,771
☐	GOLF VARSITY HEAD COACH – BOYS	\$4,157

EDUCATIONAL QUALIFICATIONS: Credentialed applicants will have first preference. Preferred candidates will have successful experience coaching in the area for which they are applying.

PHYSICAL QUALIFICATIONS: Candidates must be able to successfully demonstrate, teach, control, and coach (provide guidance) to students at the required grade levels.

TRAINING CERTIFICATIONS: Candidates must be able to successfully complete the following trainings: CPR, Fundamentals of Coaching, Concussion Awareness and Engaging Parents. Must work with the Athletic Director and/or Site Administrator to acquire appropriate certifications.

INTERVIEWS: Applications will be reviewed for satisfaction of minimum requirements. Those applicants evidencing the best qualifications will be invited for an interview. Candidates will be notified in writing following final selection.

INQUIRIES AND APPLICATIONS: Candidates shall make their interest known by submitting a complete Extra Co-Curricular Application.
Director of Human Resources
Palo Verde Unified School District
825 North Lovekin Blvd
Blythe, CA 92225
(760) 922-4164

APPLICATION DEADLINE: Tuesday, December 19, 2023, 3:30 PM

The Palo Verde Unified School District prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, parental, family, or marital status, or association with a person or a group with one or more of these actual or perceived characteristics.

Palo Verde Unified School District

EXTRA/CO-CURRICULAR APPLICATION

Please type or print:

Last name of Applicant

First Name

Middle Initial

Complete mailing address (including City, State and Zip Code)

Telephone Number (including area code)

Alternate Telephone Number, if available

Email

POSITION APPLYING FOR: _____

SPECIAL INTEREST(S) IN: EXTRA CURRICULAR, CO-CURRICULAR OR SCHOOL ACTIVITIES

1. _____
2. _____
3. _____

I understand and affirm that: (1) the statements included in this application are complete, true, and correct; (2) I authorize Palo Verde Unified School District to receive any and all information concerning myself contained within the files of the Federal Bureau of Investigation through the fingerprint background process; (3) any contract issued to a teacher is conditioned upon the teacher having a California Teaching Certificate valid for the whole of the period of service covered by the contract and for courses or grades being taught by said teacher; and (4) any false statement made knowingly in this application shall constitute sufficient grounds for non hire or voiding, at the discretion of the Board of Trustees, any contract issued to the teacher.

Signature of Applicant

Date

PVUSD IS AN EQUAL OPPORTUNITY EMPLOYER

The Palo Verde Unified School District prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, parental, family, or marital status, or association with a person or a group with one or more of these actual or perceived characteristics.

Director of Human Resources

825 N. Lovekin Blvd, Blythe, California 92225 * 760-922-4164 * Fax 760-922-8416 * www.pvusd.us

CONTRACTED EDUCATIONAL EXPERIENCE

Provide ALL experience that required an educational credential and that was under a certified contract.

List most recent experience first. Attach additional sheets if necessary.

Name, Address and Phone Number	Dates of Employment	Position Held	Reason for Separation

OTHER EMPLOYMENT EXPERIENCES

Provide ALL experience not listed above.

List most recent experience first. Attach additional sheets if necessary.

Name, Address and Phone Number	Dates of Employment	Position Held	Reason for Separation

EDUCATION

Include education in high school, college, university and any other institutions for which college/university credit was received.

Name and Location of Institution Attended	Diploma/Degree Obtained	Dates Attended From-To	Semester Credits

COACHING OR ADVISING EXPERIENCE

Sport/Activity Coached or Advised	Organization	Dates of Employment	Immediate Supervisor

PROFESSIONAL REFERENCES

Name	Position	Firm Name and Address	Telephone

Can you, if selected for employment, submit verification of your legal right to work in the United States?

☐ Yes ☐ No

Have you ever been dismissed, suspended, placed on probation or resigned in lieu of an investigation or other disciplinary action from any teaching, coaching, and/or advisory position for immoral or unprofessional conduct or for unfitness of service?

☐ Yes ☐ No

If yes, explain.

Are you currently or have you previously been employed by the Palo Verde Unified School District?

☐ Yes ☐ No

If yes, give date(s) and position(s)

Are you able to perform the essential functions of the job with or without reasonable accommodation?

☐ Yes ☐ No

Have you ever been convicted of a felony or, within the last two years, a misdemeanor for which you were imprisoned? (A conviction will not constitute an automatic bar from employment).

☐ Yes ☐ No

If you answered "yes" to the preceding question, please explain in detail each conviction:

Do you currently possess a valid Activity Supervisor Clearance Certificate (ASCC) or other valid Credential through California Commission on Teacher Credentialing?

☐ Yes ☐ No

If Yes, Type of Document: _____ Expiration Date: _____

Do you currently possess a valid California driver's license?

☐ Yes ☐ No Expiration Date: _____

Date available for work? _____

How did you hear about this position?

☐ Employee ☐ Friend/Relative

☐ Newspaper ☐ Other _____