



Customer Service C.A.R.E Award Nomination Form

Caught Acting and Responding with Excellence

This award acknowledges PVUSD employee who demonstrates outstanding customer service, personal attention to develop and maintain relationships with customers.

Who are our customers?

Students, coworkers, neighbors, parents, and the community.

Name of Nominee:

Date:

Position:

Your Name:
(Optional)

Department:

DESCRIPTION OF ACCOMPLISHMENT:

1. Maintains a positive attitude.
2. Greets and acknowledges others quickly, makes them feel welcome.
3. Is an active listener.
4. Responds quickly to phone calls, emails or request.
5. Is approachable and willing to creatively solve problems.
6. Other

Please briefly describe how this employee showed C.A.R.E for our customers.

**It is the goal of PVUSD that all customers receive superior service.
Nominate someone you think deserves the recognition.
Someone who truly shines!**

Please return form to Human Resources Department